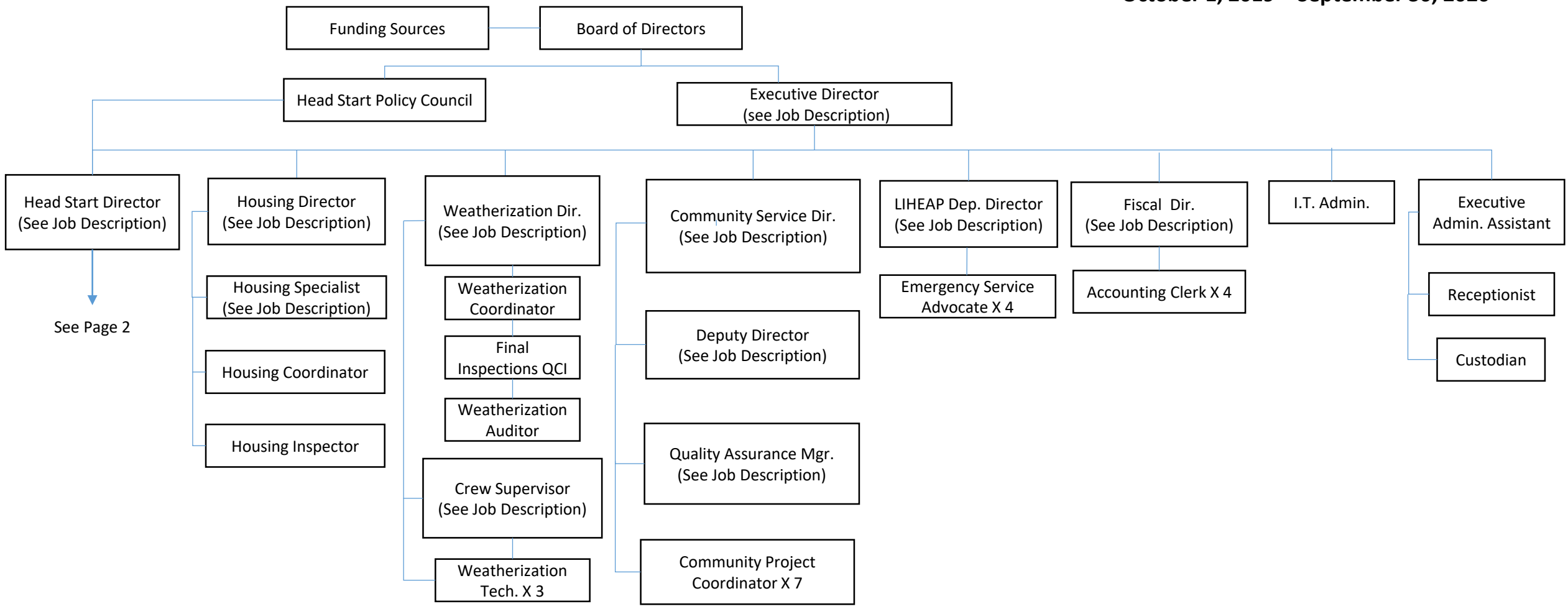


MOCA Organizational Chart
October 1, 2019 – September 30, 2020



See Page 2

Head Start Organizational Structure

Purpose:

The purpose of this section is to demonstrate the organizational structure of MOCA Head Start and the lines of responsibility and reporting used in this organization.

Organization:

MOCA Head Start is a subdivision of Missouri Ozarks Community Action, Inc. a community action agency. The Board of Directors who are entrusted with the primary fiduciary and fiscal responsibility of the corporation heads the management structure of MOCA. To accomplish the daily operation and managerial responsibilities of the corporation, the Board of Directors employs the Executive Director of the Agency.

The Head Start Director, an employee of the Executive Director, directs the Head Start Program. The Head Start Director employs a management and clerical staff that conduct the daily operation of the program and ensure compliance with Head Start Performance Standards and other state and federal laws.

The management staff includes five component specialists that are responsible for initiation and implementation of policies and procedures relevant to the operation of the program. To include the monitoring of program compliance as they relate to the Head Start Performance Standards. The component specialist have adopted program functions as follows:

Director of Health Services

- Medical
- Dental
- Nutrition

Director of Education/ Disabilities

- Mental Health Services
- Child Development Services
- Education Services
- Practice Based Coaching

Director of Family and Community Partnerships

- Community Resource Development
- Family Advocacy Support
- Parent Activity Support

Director of Facilities, Transportation

- Bus Supervisor
- Child Transportation Services
- Facilities and Equipment Maintenance

Early Head Start Component Specialist/Mentor Coach

- Home Base

In addition to the component specialists, two Site Supervisors, one Area Supervisor/Mentor Coach and three Area Supervisors who have primary supervisory and managerial responsibility over the 13 centers operated by MOCA Head Start. Those centers without a site supervisor have teacher directors who oversee supervise the daily operations of the center.

MOCA Head Start Organizational Chart 2021

