



P.O. Box 69 Richland, MO 65556 573-765-3263

Weatherization
PO Box 69
Richland, MO 65556

Phone- 800-876-3264

Dear Client,

Our records indicate that you have shown interest in the Weatherization Program. Enclosed you will find a copy of our current income guidelines, an application for Weatherization Assistance, instructions for filling out the application, an Authorization for Release of Fuel Information, and a Landlord Agreement form. In addition to these forms being completed, we will also need proof of income for the last 3 months. Social Security, wages, dividend's and/or interest, self-employment and unemployment are all considered wages. We will need copies of Social Security Cards for the applicant. We will need proof of ownership for those applications who own their homes. We will also need a copy of your electric bill and your propane bill.

The Landlord Agreement Form is only for those applicants who are renting their home. Please note that there is no cost to you unless the applicant resides in a multi-family complex of five or more units per building. While there is no requirement to contribute on rentals of up to four units per building, MOCA encourages you to consider a voluntary contribution that would be applied to your rental unit(s) being weatherized. This would allow MOCA to reduce the cost of your rental unit(s) being weatherized and stretch funding to weatherize additional homes in MOCA's service area.

When you have completed the application and have all requested items, you will need to return the application with all required information to the address listed above. Please make sure that you make it Attn: Weatherization Department.

If you know of anyone who would be interested in having their home weatherized, you may have them contact our office at the number listed above to request an application.

Please note that the Low-Income Weatherization Program is at no cost to you. This program is federally funded through the Department of Economic Development/Division of Energy.

Our goal is to make your home energy efficient to help reduce heating and cooling costs. If you have any questions, please call 800-876-3264.

AN EQUAL OPPORTUNITY EMPLOYER/SERVICE PROVIDER

COORDINATION
CASE MANAGEMENT
EMERGENCY SERVICES
WEATHERIZATION

HEAD START
FAMILY SUPPORT
LOCAL INITIATIVE
COMMUNITY SERVICES
SECTION 8

2021 POVERTY INCOME GUIDELINES
CONTIGUOUS STATES U.S. GRANTEES
EFFECTIVE January 13, 2021

INCOME LEVELS

Size of Family Unit	Threshold 200%
1	\$25,760
2	\$34,840
3	\$43,920
4	\$53,000
5	\$62,080
6	\$71,160
7	\$80,240
8	\$89,320

For families with more than 8 persons, 100% of poverty level increases \$4,540 for each additional person. Therefore, for weatherization at 200% of poverty level, add \$9,080 for each additional person.

WHAT YOU WILL NEED TO COMPLETE THE WEATHERIZATION APPLICATION

CHECKLIST

_____ 1. PROOF OF INCOME: FOR ANYONE IN THE HOME OVER THE AGE OF 19.

- A. IF YOU GET SOCIAL SECURITY- THE BENEFIT LETTER IS THE ONLY THING WE CAN TAKE.
- B. IF YOU GET WAGES- WE NEED 3 MONTHS PRIOR OF APPLICATION DATE.
- C. IF YOU GET A PENSION- WE NEED A STATEMENT FROM WHERE YOUR PENSION COMES FROM.
- D. SELF-EMPLOYMENT-A COPY OF YOUR COMPLETE TAX RETURN.
- E. PROOF OF ANY DIVIDENDS AND/OR INTEREST

THERE ARE NO EXCEPTIONS AND WE CANNOT TAKE A BANK STATEMENT FOR PROOF OF INCOME FOR ANY OF THE ABOVE INCOME.

_____ 2. PROOF OF OWNERSHIP: HOUSE-PROVIDE ONE OF THE FOLLOWING:

- A. PAID REAL ESTATE TAX RECEIPT
- B. COMPLETE COPY OR HOMEOWNERS INSURANCE
- C. A RECORDED DEED

MOBILE HOME-PROVIDE ONE OF THE FOLLOWING:

- A. TITLE
- B. PAID PROPERTY TAX RECEIPT WHICH HAS THE MOBILE HOME LISTED.
- C. A RECORDED DEED
- D. MOBILE HOME INSURANCE

NO MORTGAGE PAPERS WILL BE ACCEPTED.

IF YOU RENT THE LANDLORD AGREEMENT FORM NEEDS TO BE FILLED OUT COMPLETELY.

_____ 3. COPY OF APPLICANTS SOCIAL SECURITY CARD.

_____ 4. COPY OF ELECTRIC BILL

_____ 5. COPY OF PROPANE BILL (IF APPLICABLE)

BE SURE YOU SIGN AND FILL THE APPLICATION OUT COMPLETELY